



SUNY POLY

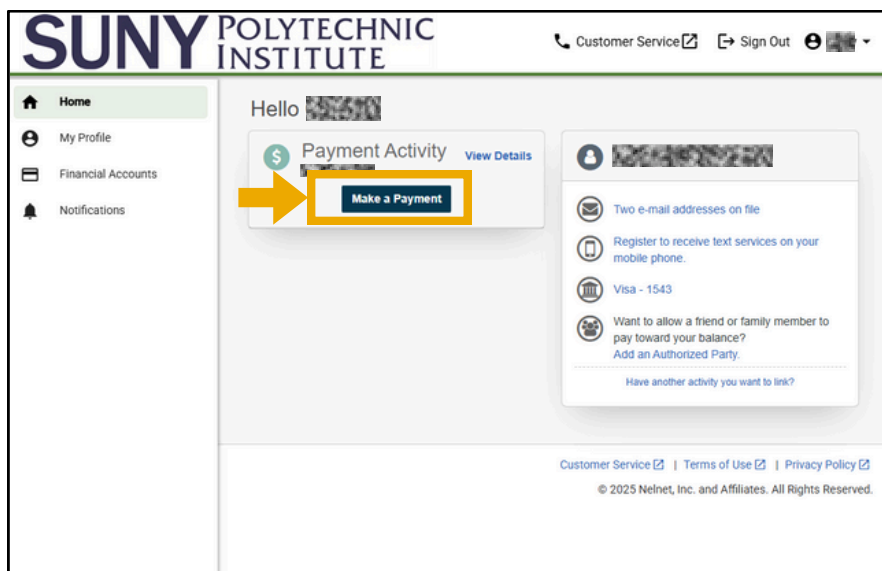
How to SUBMIT YOUR ENROLLMENT DEPOSIT

1. Create a NelNet account

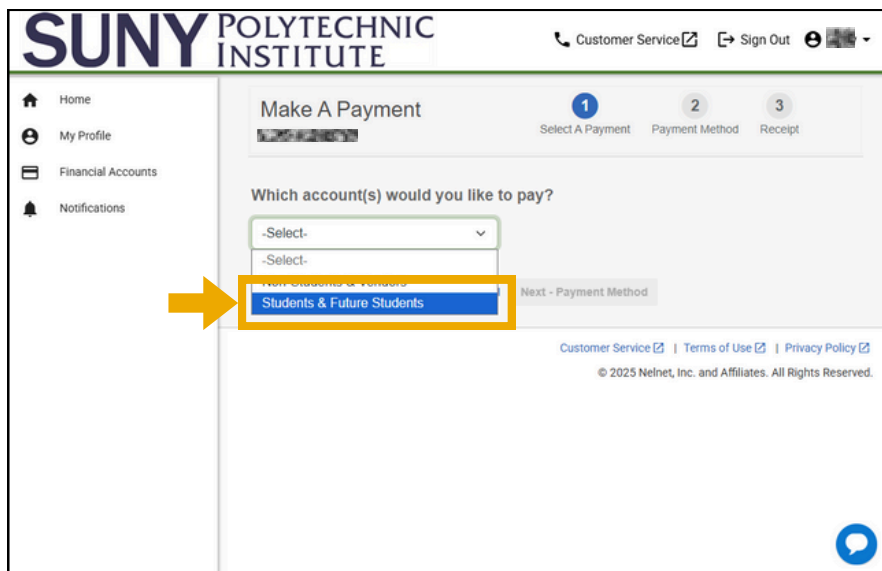
You'll only need to do this once. The account must be made in the student's name even if they are not the cardholder making the deposit.

- Click “**Create a Username & Password**” on the main login page.
- Enter your email address and at least one phone number.
- On the next page, create your username and password, set a 4-digit PIN, and choose two security questions.
- Follow the prompts to complete your account and sign in.

2. Click on “Make a Payment”



3. Under "Which account(s) would you like to pay?" select "**Students & Future Students**"



4. Scroll and select “**Undergraduate Admissions Enrollment Deposit**”

5. Enter \$150* for the amount in the “**Undergraduate Admissions Enrollment Deposit**”

**If you plan to live on campus, submit a \$250 enrollment deposit to secure your space in campus housing.*

6. Click “**Next - Payment Method**”

Enter your billing information and follow the prompts to complete your deposit.

The screenshot shows the SUNY POLYTECHNIC INSTITUTE student portal. On the left is a navigation menu with links: Home, My Profile, Financial Accounts, and Notifications. The main content area lists various fees: Housing Deposit, International Admissions Enrollment Deposit, Parent / Supporter Orientation, Parking Fees, Readmission Fee, and Undergraduate Admissions Enrollment Deposit. The 'Undergraduate Admissions Enrollment Deposit' row is highlighted with a yellow box, and an orange arrow points to it. To the right of this row, the amount '\$ 250.00' is entered. Below the list of fees, the 'PAYMENT AMOUNT \$250.00' is displayed. At the bottom right, there is a 'Next - Payment Method' button highlighted with a yellow box, and an orange arrow points to it. A 'Cancel' button is also visible to the left of the 'Next' button.

**ONCE YOUR PAYMENT IS CONFIRMED,
YOU'RE OFFICIALLY A WILDCAT.**

Welcome to SUNY Poly!

What's Next?

After your deposit is processed, you'll get access to your **Enrollment Checklist**, a step-by-step guide to help you navigate important enrollment steps like:

- Setting up your email + Banner self-service accounts
- Completing orientation requirements
- Finalizing housing + dining plans
- Submitting final transcripts
- Exploring campus resources + support services

You can expect access to your checklist approximately 24 hours after your deposit is processed by the Student Accounts office.

**We know this is a big step — and we're so excited to have you here.
Everyone at SUNY Poly is cheering you on and ready to help as you get started.
You've got this, and we've got your back.**